

# SALT Meeting Notes

## July 6, 2004



We reviewed 6 recommendations made by SALT presented to the President's Council by Joy Hughes, late May in a power point named "Secure Our Servers."

1. Analyze why ITU doesn't manage more of the servers, particularly those servers where there is not professional administration. We have followed up with that. Walt has contracted with Bearing Point to analyze this issue.
2. A configuration checklist should be provided each SAs covering at least patches, patch testing, elimination of unnecessary services, development & testing of backup & recovery methods, password security, & ongoing maintenance & security issues. Cathy Hubbs proposed that a subgroup (work group) made up of SALT members take on this task and complete by December 2004. The proposal is under consideration.
3. All SAs<sup>1</sup> should be required to attend SALT meetings. Joy presented to Pres Council and it was not endorsed. Instead she is working to draft a letter to the deans and dirs encouraging attendance based on State and IA security requirements for role-based training, the idea is that regular attendance would be one small step toward that training.

The following have been discussed but a timeline and plan has not been assigned.

4. GMU should share with the depts. the cost of SAs training. Depts. should send SAs for training during work day; training should be linked to a certification program; SAs reimbursed for certification test costs if s/he passes the tests.
5. A new server should not be allowed to connect to the network until ITU is provided with name of SAs who will attend SALT & name of full time person taking responsibility for server & for ensuring SAs functions described in RUC policy are carried out.
6. Regular audits should be conducted to ensure
  - a) all SAs are identified & attending SALT
  - b) all servers are:
    - a. identified
    - b. registered
    - c. properly administered

### Attendance:

- |                           |                                 |
|---------------------------|---------------------------------|
| 1. Bhatt, Soham           | 11. Shifflett, Kathleen         |
| 2. Braun, Adrian          | 12. Syed, Shafqatullah          |
| 3. Davies, Sue            | 13. Woodbury, Trace             |
| 4. Mark for Karen Gardner | 14. Magee, Helen (IT&E with JG) |
| 5. Goldman, Jonathan      |                                 |
| 6. Hubbs, Cathy           |                                 |
| 7. Keen, Bruce            |                                 |
| 8. McNay, Curtis          |                                 |
| 9. Moore, Jane            |                                 |
| 10. Reynolds, Jami        |                                 |

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<sup>1</sup> No ultimate checklist of SAs exists to compare against. Hopefully the university wide Risk Assessment will identify all SAs. Currently the SALT listserv is the starting point with 55+ names.